

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

(a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|--|--|--|--|---|
| <p>FP/19/04/10 First published: 15 April 2019</p> | <p>20 May 2019 Public Health Director</p> | <p>Issue: Translation and Interpretation Contract Award Decision: To agree to award contracts for translation and interpretation in relation to SCC, School, Early Years and Polish Link Workers</p> | <p>Translation and Interpretation Decision Report Appendix B</p> | | <p>Tom Rutland Tel: 01823 359221</p> |
| <p>FP/18/11/01 First published: 13 November 2018</p> | <p>24 May 2019 Cabinet Member for Highways and Transport</p> | <p>Issue: Decision to extend the contract for Parking Enforcement and Related Services Decision: To extend the existing contract until June 2022 with appropriate break clauses</p> | <p>Parking Enforcement Contract Report</p> | | <p>Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services Tel: 01823355137</p> |
| <p>FP/19/02/01 First published: 12 February 2019</p> | <p>29 May 2019 Cabinet Member for Resources</p> | <p>Issue: Disposal of Two County Farms - Spring / Summer 2019 Decision: Authority to conclude negotiations for the disposal of two surplus farms and lands including those disposals to be conducted via a public auction as appropriate</p> | <p>Sale of 2 SCC Farm Property's 2019</p> | | <p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p> |
| <p>FP/19/05/06 First published: 14 May 2019</p> | <p>10 Jun 2019 Cabinet</p> | <p>Issue: Q4 Performance Report Decision: To consider the report</p> | | | <p>Simon Clifford, Customers & Communities Director Tel: 01823359166</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|----------------------------|---|---|--|---|
| <p>FP/19/05.08 First published: 16 May 2019</p> | <p>10 Jun 2019 Cabinet</p> | <p>Issue: Approval for the Improving Lives to Prevent Demand Fund, Members Improving Lives Grant Schemes & Somerset Young Peoples Fund Decision: This decision will be to approve the approach / process for how both the Prevention funds are spent.</p> | | | <p>Trudi Grant, Public Health Director Tel: 01823 359015</p> |
| <p>FP/19/05/05 First published: 9 May 2019</p> | <p>10 Jun 2019 Cabinet</p> | <p>Issue: South West Heritage Trust Annual Report and future funding arrangements Decision: To consider the Annual Report of the Trust and approve the proposed future commissioning arrangements</p> | | | <p>Michele Cusack, ECI Commissioning Director</p> |
| <p>FP/19/04/05 First published: 9 April 2019</p> | <p>10 Jun 2019 Cabinet</p> | <p>Issue: Policies and Principles of School and Early Years Place Planning Decision: The policies and principles by which the Local Authority (LA) plans early years and school places have been reviewed and updated.</p> | | | <p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p> |
| <p>FP/19/04/06 First published: 9 April 2019</p> | <p>10 Jun 2019 Cabinet</p> | <p>Issue: 2018/19 Budget Outturn Report Decision: To consider this report</p> | | | <p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|---|---|---|--|---|
| <p>FP/19/04/05 First published: 9 April 2019</p> | <p>13 May 2019 Cabinet</p> | <p>Issue: Planning and Delivery of Early Years and School Places in Somerset Decision: The policies and principles by which the Local Authority (LA) plans early years and school places have been reviewed and updated</p> | | | <p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p> |
| <p>FP/19/05/07 First published: 14 May 2019</p> | <p>14 Jun 2019 Cabinet Member for Highways and Transport</p> | <p>Issue: Decision to award a contract for large passenger carrying vehicles to operate on school contracts Decision: Decision to award a contract for large passenger carrying vehicles to operate on school contracts</p> | | | <p>John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968</p> |
| <p>FP/18/04/06 First published: 30 April 2018</p> | <p>Not before 17th Jun 2019 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p> | <p>Issue: Procurement of the HotSW Growth Hub Service Decision: To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP</p> | | | <p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p> |
| <p>FP/19/05/03 First published: 7 May 2019</p> | <p>Not before 17th Jun 2019 ECI Operations Director</p> | <p>Issue: Supply of new passenger transport vehicles for Transporting Somerset in-house Fleet for 2018/19 and 2019/20 requirements Decision: To agree to Capital expenditure of £590,330 for the purchase of 9 minibuses and 5 4x4 People Carriers in line with Somerset County Councils Fleet Replacement policy</p> | | | <p>John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|---|--|---|--|---|
| <p>FP/19/04/03 First published: 3 April 2019</p> | <p>17 Jun 2019 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure, Cabinet Member for Education and Council Transformation</p> | <p>Issue: Creation of New Academies Decision: Spaxton Primary, Crowcombe Primary, Stogumber Primary, Sogursey Primary, Heathfield Secondary, Milford Primary</p> | | | <p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p> |
| <p>FP/19/01/12 First published: 5 February 2019</p> | <p>Not before 17th Jun 2019 Cabinet Member for Public Health and Wellbeing</p> | <p>Issue: Adoption of the Somerset Air Quality Statement Decision: To agree the adoption of the statement</p> | | | <p>Stewart Brock, Public Health Specialist, Public Health Tel: 01823357235</p> |
| <p>FP/19/04/01 First published: 3 April 2019</p> | <p>Not before 17th Jun 2019 Director of Corporate Affairs</p> | <p>Issue: The award of a contract for the provision of replacement end of life mobile devices & connections Decision: To approve the award of a three-year contract.</p> | <p>Replacement mobile devices</p> | | <p>Andy Kennell Tel: 01823359268</p> |
| <p>FP/19/04/13 First published: 29 April 2019</p> | <p>Not before 24th Jun 2019 Cabinet Member for Economic Development, Planning and Community Infrastructure</p> | <p>Issue: Decision to appoint a contractor from a framework for the delivery of the Bruton Enterprise Centre Decision: To agree to appoint a supplier for the delivery of the Bruton Enterprise Centre</p> | | | <p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|--|--|---|--|---|
| <p>FP/19/02/12 First published: 29 April 2019</p> | <p>Not before 24th Jun 2019 Interim Finance Director, Cabinet Member for Economic Development, Planning and Community Infrastructure</p> | <p>Issue: To accept ERDF grant funding for the Bruton Enterprise Centre and sign the subsequent terms and conditions of funding agreements Decision: To agree to accept ERDF grant funding for the construction of the Bruton Enterprise Centre and to sign the subsequent terms and conditions of funding agreements</p> | <p>Decision allocating funding for the accelerator programme</p> | | <p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p> |
| <p>FP/19/01/02 First published: 3 January 2019</p> | <p>Not before 24th Jun 2019 Interim Finance Director</p> | <p>Issue: Acceptance of European Regional Development Funding for the Heart of the South West Inward Investment Project Decision: Approval for Somerset County Council (SCC), in its capacity as the accountable body for the Heart of the South West Local Enterprise Partnership, to accept £1,181,308 of European Regional Development Funding (ERDF) for the Heart of the South West Inward Investment Project and to enter into an associated funding agreement with the Ministry for Housing, Communities and Local Government (MHCLG)</p> | <p>Heart of the South West Inward Investment Project</p> | | <p>Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838</p> |
| <p>FP/10/01/11 First published: 5 February 2019</p> | <p>Not before 24th Jun 2019 Cabinet Member for Education and Council Transformation</p> | <p>Issue: Bridgwater College Academy Expansion - Funding Decision: To agree funding as required</p> | | | <p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|--|---|---|--|---|
| <p>FP/18/11/10 First published: 20 November 2018</p> | <p>Not before 24th Jun 2019 Cabinet Member for Economic Development, Planning and Community Infrastructure, Economic and Community Infrastructure Commissioning Director</p> | <p>Issue: Decision to approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts Decision: To approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts</p> | | | <p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p> |
| <p>FP/18/11/11 First published: 21 November 2018</p> | <p>Not before 24th Jun 2019 Cabinet Member for Adult Social Care</p> | <p>Issue: Decision to conclude the establishment of an Open Framework Agreement for Reablement Providers in Somerset Decision: To award an open framework that will ensure continued and new supply of reablement care across the county, mirroring the current arrangement for homecare. This follows interim contractual arrangements that were put in place following the unsuccessful</p> | | | <p>Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning</p> |
| <p>FP/19/03/03 First published: 26 March 2019</p> | <p>Not before 24th Jun 2019 Interim Finance Director, Director for Economic and Community Infrastructure Commissioning</p> | <p>Issue: Somerset Energy Innovation Centre (Phase 3) - acceptance of Growth Deal 3 Funding Decision: Approves acceptance of Heart of the South West Growth Deal 3 funding £2,542,755 for the development of phase 3 of the Somerset Energy Innovation Centre and approve the decision to proceed with the construction of SEIC 3</p> | | | <p>Julie Wooler, Economic Development & Strategic Tourism Officer</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|---|--|---|--|---|
| <p>fp/19/05/12 First published: 31 May 2019</p> | <p>Not before 1st Jul 2019 Cabinet Member for Children and Families</p> | <p>Issue: Revision of the number of early years places developers will be required to fund for children from new housing developments in Somerset Decision: To agree to increase the number of early years places developers will be required to fund for children from new housing developments, from 5 places per 100 dwellings to 9 places per 100 dwellings.</p> | | | <p>Julia Balmford</p> |
| <p>FP/19/04/04 First published: 5 April 2019</p> | <p>8 Jul 2019 Cabinet</p> | <p>Issue: Approval for in-year Capital Funding for Transporting Somerset Decision: To seek a supplementary 2019/20 capital approval for Transporting Somerset, which would need to be ratified by Full Council on 15th May following consideration by Cabinet</p> | <p>Confidential Appendix</p> | | <p>John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968</p> |
| <p>FP/19/04/11 First published: 24 April 2019</p> | <p>8 Jul 2019 Cabinet</p> | <p>Issue: Development of the Medium Term Financial Plan 2020/21 Decision: To receive an update on the Council's financial position and the proposals for the development of the MTFP 2020/21</p> | | | <p>Amy Shepherd, Corporate Performance Officer Tel: 01823 359225</p> |
| <p>FP/19/05/11 First published: 28 May 2019</p> | <p>8 Jul 2019 Cabinet</p> | <p>Issue: Treasury Management Out turn Decision: To agree the report</p> | | | <p>Alan Sanford, Principal Investment Officer Tel: 01823 359585</p> |

Weekly version of plan published on 7 May 2019

| FP Refs | Decision Date/Maker | Details of the proposed decision | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|---------------------|---|---|--|---|
| FP/19/05/09 First published: 28 May 2019 | 25 Sep 2019 Cabinet | Issue: Q1+1 Performance Report Decision: To agree the report | | | Amy Shepherd, Corporate Performance Officer Tel: 01823 359225 |
| FP/19/05/10 First published: 28 May 2019 | 18 Nov 2019 Cabinet | Issue: Q2 Performance Report Decision: To agree the report. | | | Amy Shepherd, Corporate Performance Officer Tel: 01823 359225 |